



www.jeffstateonline.com

**Jefferson Campus**  
2601 Carson Road  
Birmingham, AL 35215  
(205) 853-1200

**Shelby-Hoover Campus**  
4600 Valleydale Road  
Birmingham, AL 35242  
(205) 983-5900

**St. Clair Center, Pell City**  
500 College Circle  
P.O. Box 1999  
Pell City, AL 35125  
(205) 812-2700

**Chilton-Clanton Site**  
1850 Lay Dam Road  
Clanton Alabama 35045  
(205) 280-8200

## APPLICATION FOR ADMISSION

### All Applicants

#### Photo ID Requirement for the Admissions Process

In complying with the policies of the Alabama State Board of Education and the Alabama Department of Post Secondary Education, every student must submit one primary form of identification from the following: an unexpired Alabama driver's license, an unexpired Alabama identification card, and unexpired U.S. passport or an unexpired U.S. permanent resident card. If you do not have any of these, you must submit two secondary forms of identification, one of which must be a photo identification card other than those listed previously AND one additional form of identification from the following: a Certificate of Naturalization, a Social Security card, or a certified copy of a U.S. birth certificate

**First Time College Applicants** - A high school graduate or GED recipient who has never enrolled in a college including JSCC.

First-time college students need to have received ONE of the following:

- A high school diploma from an accredited high school
- GED transcript
- If you attended a non-accredited high school a high school diploma with an ACT composite score of 16 or higher
- An Alabama Occupational Diploma and ACT composite score of 16 or higher.

Applicants who received a high school diploma and never attended college must submit an official copy of their high school transcript verifying a graduation date. Applicants who have attended a non-regionally accredited high school or have the equivalent to an Occupational Diploma must also submit a minimum ACT composite score of 16. Applicants who did not graduate from high school must submit an official GED transcript indicating a passing score.

**Transfer from Another College** - A student who has attended another regionally accredited college.

Transfer Applicants applying for Financial Aid:

- Applicants applying for F.A. are required to send an official transcript from ALL colleges and universities attended including non-regionally accredited institutions.

Transfer Applicants with a Bachelor Degree:

- Applicants who have completed a bachelor degree are required to submit only the transcript from the institution granting the degree (unless applying for F.A.)
- Applicants who wish to have credit transferred from a college/university must submit the official transcript from each college/university for evaluation.

Other Transfer Applicants:

- All other transfer applicants must submit an official transcript from each regionally accredited college and/or university previously attended.

**Returning to Jefferson State** - A student who has not attended JSCC in the last 12 months. Any student that has not attended within the last 12 months must complete a readmission application. Returning students who have attended one or more regionally accredited colleges and/or universities since last attending JSCC must submit an official transcript from each institution attended.

**Transient Students** - A student in good standing enrolled at another college may apply for admission to JSCC to take classes that will transfer to their

home institution. An application and Transient Letter are required prior to registration. The Transient Letter must list all courses that a student is eligible to take. This letter guarantees the transferability of courses taken at JSCC to the student's home institution. Applicants are required to complete an application for each term attended.

**Faxed and hand delivered transcripts are not considered official.**

#### Eligibility for In-State Residency Certification

To be eligible for in-state tuition, an applicant must **(1)** be a United States citizen or be a non-citizen who has been granted permanent residency status by the United States government; **and (2)** the applicant must be either **(A)** a duly registered resident in the State of Alabama for at least 12 months immediately preceding application for admission, **or (B)** have a non-estranged spouse who has resided and had habitation, home and permanent abode in the State of Alabama for at least 12 months immediately preceding application for admission, **or (C)** in the case of a minor dependant seeking admission, have parents, parent, or legal guardian who have/has resided in the State of Alabama at least 12 months immediately preceding application for admission. If parents are divorced, residence will be determined by the residency of the parent to whom the court has granted custody.

**Consequently, an out-of-state student cannot attain Resident Student status simply by attending school for twelve months in the State of Alabama.**

Students who cannot satisfy one of the requirements listed above are considered **non-residents** of the State of Alabama. Certification of an address and an intent to remain in the state indefinitely shall be prerequisites to establishing status as a resident. Ultimate determination of that status shall be made by the institution by evaluating the presence or absence of connection with the State of Alabama. Students may fill out a Certification of Eligibility for In-State Residency form to petition for in state residency. This form can be obtained in Enrollment Services.

#### Financial Aid Application Process

**Step 1:** Complete the Free Application for Federal Student Aid (FAFSA). To complete the FAFSA, you will need to refer to your prior year tax returns. Completing this application is the first step in applying for grants, loans, and college work study. (You may apply for aid on the web at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).)

**Step 2** Be sure to list JSCC (Federal School Code-001022) in "Step Six" of the FAFSA. Failure to list our Federal School Code will result in a delay in the processing of your application.

**Step 3** Mail the FAFSA to the federal processing center in the envelope provided with the application.

**Step 4** Be certain that you have applied for admission or readmission to JSCC and complete requirements listed below.

- Official transcripts are required from all institutions attended, whether or not grades or courses are to be used. For Financial Aid purposes, **ALL** transcripts, including those from non-accredited schools, must be mailed directly from the sending institution and evaluated by JSCC.
- Paper work must be complete including **In-House Paperwork**
- Most students will have to produce appropriate tax returns for themselves or supporting parents.

# JEFFERSON STATE APPLICATION FOR ADMISSION

## ENTRANCE INFORMATION

If you have attended JSCC in the last 12 months it is not necessary to re-apply.

### Applying For:

- Admission  
 Readmission (Previously attended JSCC)

Please check the appropriate box for the term you are seeking admission:

- Fall       Spring       Summer      Year \_\_\_\_\_

### Check Campus/Site you plan to attend:

- Jefferson      205-856-7704  
 Shelby      205-520-5911  
 Clanton      205-280-8200  
 Pell City      205-812-2712

### For office use only:

Student J # \_\_\_\_\_  
Processed by: \_\_\_\_\_  
Processed date: \_\_\_\_\_

Please Mail or Fax your Application to:  
**Jefferson State Community College**  
**Enrollment Services**  
**2601 Carson Road**  
**Birmingham, AL 35215**  
**Fax: (205) 856-6070**

## PERSONAL INFORMATION

Please Print or Type All Information

The student's social security number is confidential. The social security number is necessary to apply for Financial Aid and to meet reporting requirements of educational agencies.

-----  
Social Security Number      Date of Birth      /      /

-----  
Last Name      First Name      Middle Name

-----  
List all names in which transcripts from other institutions may be listed

-----  
Mailing Address: Street Number or PO Box

-----  
City      County      State      Zip Code

(\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Home Phone      Work Phone      Cell Phone

## BIOGRAPHICAL BACKGROUND

The following information is necessary for federal and state reporting requirements. The information provided will not in any way affect the admissions decision.

### Are you Hispanic/Latino?

- Yes  
 No

### Select one or more of the following:

- White  
 Black or African American  
 Asian  
 American Indian or Alaska Native  
 Native Hawaiian or Other Pacific Islander  
 F1-Visa Holder (in addition to any race or ethnicity marked above)

### What is your Gender?

- Male  
 Female

## CITIZENSHIP

If you were not born in the US, supporting documents are required.

- US Citizen  
 Resident Alien (Proof Required)  
Country of Citizenship \_\_\_\_\_  
 Other: (Proof Required)  
Visa Type or Status \_\_\_\_\_  
Country of Citizenship \_\_\_\_\_

## ENTRY STATUS

- First-time Freshman, High School \*  
 First-time Freshman, GED  
 Returning to Jefferson State (Re-Admit)  
 Transfer from another college  
 Transient - attending another college  
(Transient letter is required each term prior to registration)  
 Audit - **cannot change to credit during the term**

\* Applicants must submit an ACT Composite Score of 16 or pass all portions equivalent to the Alabama High School graduation examination if:

- You graduate from a non-regionally accredited high school and have not attended a regionally accredited college.
  - You earned an Occupational Diploma
- Certificate of Attendance holders must pass the GED to earn college credit.

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**RESIDENCY INFORMATION**

The following information must be completed.

State of Legal Residence \_\_\_\_\_

- I (or my non-estranged spouse) have lived in the State of Alabama for at least 12 months. I certify that the address listed is my residence and I intend to remain at this address indefinitely. I graduated from an Alabama high school and have no connections to any other state.
- I am a minor, and my parents/legal guardian(s) have lived in the State of Alabama for at least 12 months. I graduated from an Alabama high school and have no connections to any other state.
- I do not currently live in the State of Alabama and I am considered an out-of-state student. (I understand an out-of-state student cannot attain resident status simply by attending school for 12 months in the State of Alabama and out-of-state tuition rates will apply.)
- I have currently lived in the State of Alabama for less than 12 months. However, I certify that I possess more substantial connections with the State of Alabama than any other state at the time of this application. I understand I must complete and submit an application for in-state residency and attach required documentation. Out-of-state tuition rates will apply pending approval of the application for in-state residency.
- I have lived in Alabama for more than 12 months. I have some out-of-state connections but certify that I possess more connections with Alabama. I understand I must complete and submit an application for in-state residency and attach required documentation. Out-of-state tuition rates will apply pending approval of the application for in-state residency.

*All documentation must be certified before the in-state tuition rate is official. Official documentation must be submitted to Enrollment Services within 5 business days before the first official day of class.*

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**EDUCATIONAL BACKGROUND**

If you did not attend a high school, college, or receive a GED in the State of Alabama and have not provided proof of residency you will be assessed out-of-state tuition. Non US high schools and colleges require an evaluation from Educational Credential Evaluators (ECE). You must complete all information requested.

Are you a **High School** graduate? (Diploma Received)

- Yes
- No

Year of Graduation \_\_\_\_\_

Name of High School \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

Are you a **GED** recipient?

- Yes
- No

Date: Month and Year \_\_\_\_\_

Name of GED Center Required (including Jefferson State) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_

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You must list all colleges attended other than Jefferson State, even if you plan not to transfer the credit(s).

Name of College	City and State	Dates Attended		Degree Earned
		From	To	
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Are you presently on academic suspension or exclusion from another collegiate institution?

- Yes (If yes, you must meet with an academic advisor in the **Advising Center**.)
- No

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**DEGREE OPTION**

Choose one option from the program codes listed on the insert. The program code will determine your major and advising support.

- Earn an Associate in Arts or Associate in Science  
**Transfer Degree** Program Code: T \_\_\_\_\_ (Table 3)
- Earn an Associate in Applied Science  
**Career Degree** Program Code: C/P \_\_\_\_\_ (Table 1)
- Earn a Certificate  
**Certificate** Program Code: C/P \_\_\_\_\_ (Table 2)
- Transient
- Self Improvement/Personal Enrichment
- Audit Only
- Senior Adult Fitness Program

All degree-seeking students who enroll in more than four semester hours of coursework must take the ACT Compass Placement Test or the ACT/SAT. These scores must be submitted to Enrollment Services prior to registration.

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# CONFIRMATION OF STUDENT RESPONSIBILITIES

Please read carefully and initial each item below.

## Transcript Requirements

- All transcripts **must be official** and mailed from the sending institution directly to Jefferson State. Faxed and hand delivered copies **are not considered official**.
- If you have not attended a regionally accredited college, your official high school or GED transcript is required. The high school transcript **must include the date of graduation** and must be mailed directly from the high school to Enrollment Services.
- Students who graduated from a non-regionally accredited high school must submit an ACT composite score of at least 16 or equivalent SAT scores to be eligible to take courses.

Initials

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Financial Aid

- It is the **student's responsibility** to ensure that all official transcripts and requested documentation be submitted to the College by the required deadlines before financial aid may be awarded.
- Financial Aid students should be aware that additional information will be required (i.e. official tax returns W-2 forms, proof of spousal separation, proof of citizenship, etc.) upon review of previously submitted documents by the financial aid counselor.
- It is the student's responsibility to ensure that all tuition and fees have been paid upon registration unless an award letter has been received from the financial aid office.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## ADA

If you need accommodations in accordance with the American Disability Act, please contact the ADA Accommodations Office at 856-7731.

\_\_\_\_\_

## Transient Students

Transient Students are required to have an official transient letter on file each term at Jefferson State prior to registration. Transient Students are not eligible for Financial Aid.

\_\_\_\_\_

## Policies and Procedures

Students are responsible for knowing the policies, procedures, and deadlines outlined in the Jefferson State Class Schedule and the Jefferson State Catalog & Student Handbook.

\_\_\_\_\_

## Tuition

**Payment of tuition and fees is required at the time of registration.**

\_\_\_\_\_

## **FIRST GENERATION STUDENTS**

Have either of your parents or legal guardians graduated from a four-year college?

Yes  No

## **SELECTIVE SERVICE REGISTRATION** (For male students between the ages of 18-26)

Note: This information is required by the State of Alabama Legislative Act 91-584. I certify that I comply with the provisions of the United States Military Selective Service Act (50 U.S.C. App 453) by having registered with the Selective Service Board, or that I am not yet 18 years of age and I will register when required or that I am not required by law to register.

-----  
Signature

-----  
Date

## **CERTIFICATION**

I certify that the statements on this application are true and complete to the best of my knowledge. By signing this form I acknowledge that I have met the admissions requirements listed on page 1. I understand that falsification of information on this application could result in dismissal or other disciplinary action.

-----  
Signature

-----  
Date

Jefferson State considers a student's name, dates of attendance, major field of study, participation in officially recognized activities and sports, degrees and awards received as public information that is available for disclosure without a student's written consent. Students who do not want any public or directory information released to representatives of the college should sign below. JSCC will also comply with requests for information in accordance with the Solomon Amendment. JSCC partners with the National Student Clearinghouse for student verifications.

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Signature

-----  
Date

Jefferson State Community College strives to address the needs of all its students. In doing so, it makes available a variety of supportive services (tutorial assistance, financial aid referral information, auxiliary aid, etc.) These services are designed to enhance the full participation in college programs. For information regarding these accommodations, contact Enrollment Services (205)856-7704. Jefferson State offers equal opportunity in its employment, admissions, and educational programs and activities, in compliance with Title VI and VII of the Civil Rights Act of 1964, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1975, and Title IX of the Educational Amendment of 1972, as amended, and the Americans with Disabilities Act of 1990.

# Advisor Listing

Department/Program	Advising Contact	Phone	Location	Email
<b>Center For Health and Biological Sciences Dean - Clarence Ray</b>				
Pre-Nursing/Jefferson	Kathleen Johnson	856-7947	JCALB 101	<a href="mailto:ktjohnson@jeffstateonline.com">ktjohnson@jeffstateonline.com</a>
Pre-Nursing/Shelby	Tiffany Lane	983-5902	SCHSB 134	<a href="mailto:tconnell@jeffstateonline.com">tconnell@jeffstateonline.com</a>
Biology/Jefferson	Amanda Kin	856-6067	JCRCH 239E	<a href="mailto:akin@jeffstateonline.com">akin@jeffstateonline.com</a>
Biology/Shelby	Nakia Robinson	983-5948	JCGSB 214F	<a href="mailto:nmarshal@jeffstateonline.com">nmarshal@jeffstateonline.com</a>
Biomedical Equipment Technology	Fred Spencer	856-8516	JCGLB 214	<a href="mailto:fspencer@jeffstateonline.com">fspencer@jeffstateonline.com</a>
EMS	Charles Morton	856-6066	JCHMB 119	<a href="mailto:chmorton@jeffstateonline.com">chmorton@jeffstateonline.com</a>
Pre-Radiologic Technology	Kathleen Johnson Tiffany Connell	856-7947 983-5902	JCALB 101 SCHSB 134	<a href="mailto:ktjohnson@jeffstateonline.com">ktjohnson@jeffstateonline.com</a> <a href="mailto:tconnell@jeffstateonline.com">tconnell@jeffstateonline.com</a>
Clinical Laboratory Technology	Candice Hill	856-6031	JCGLB 223	<a href="mailto:chill@jeffstateonline.com">chill@jeffstateonline.com</a>
Education Majors	Cathy Brown	983-5232	SCHSB 420 I	<a href="mailto:cbrown@jeffstateonline.com">cbrown@jeffstateonline.com</a>
Elementary Education	Cammie Hallmark Danise Echols	856-7875 856-7874	JCLBB 313 JCLBB 309	<a href="mailto:challmrk@jeffstateonline.com">challmrk@jeffstateonline.com</a> <a href="mailto:dechols@jeffstateonline.com">dechols@jeffstateonline.com</a>
Secondary Education	David Russo	856-8523	JCLBB 304	<a href="mailto:drusso@jeffstateonline.com">drusso@jeffstateonline.com</a>
Physical Therapist Assistant Program	Judy Drews	983-5996	SCGSB 316E	<a href="mailto:jdrews@jeffstateonline.com">jdrews@jeffstateonline.com</a>
<b>Center For Professional, Career and Technical Education Dean - Norma Bell</b>				
Automotive Manufacturing Technology	Andy Hatley	856-8517	JCJSM 102	<a href="mailto:ahatley@jeffstateonline.com">ahatley@jeffstateonline.com</a>
Banking and Finance	Jesse Bryson	856-7845	JCRCH 116 B	<a href="mailto:jbryson@jeffstateonline.com">jbryson@jeffstateonline.com</a>
Construction & Building Science Tech	Micah Kaufhold	856-7847	JCHMB 219	<a href="mailto:mkaufhold@jeffstateonline.com">mkaufhold@jeffstateonline.com</a>
Call Center	Bruce Bursi	856-7919	JCGWH 230	<a href="mailto:bbursi@jeffstateonline.com">bbursi@jeffstateonline.com</a>
Child Development	Kathi Wales	856-6047	JCBDH 111	<a href="mailto:kwales@jeffstateonline.com">kwales@jeffstateonline.com</a>
Criminal Justice	Cecilia Tubbs	856-6051	JCGLB 253	<a href="mailto:ctubbs@jeffstateonline.com">ctubbs@jeffstateonline.com</a>
Fire Science	Roger Wyatt	856-8022	JCHMB 110	<a href="mailto:rw Wyatt@jeffstateonline.com">rw Wyatt@jeffstateonline.com</a>
Funeral Services Education	Venus Smith	856-7841	JCHMB 011	<a href="mailto:vriley@jeffstateonline.com">vriley@jeffstateonline.com</a>
Culinary & Hospitality Institute	Joseph Mitchell	983-5212	SCHSB 122	<a href="mailto:jmitchell@jeffstateonline.com">jmitchell@jeffstateonline.com</a>
Landscape Design	Stephen Strong	856-7846	JCHMB 114	<a href="mailto:ssstrong@jeffstateonline.com">ssstrong@jeffstateonline.com</a>
Manufacturing and Technology	Andy Hatley	856-8517	JCJSM 102	<a href="mailto:ahatley@jeffstateonline.com">ahatley@jeffstateonline.com</a>
Radio & Television Production	Ray Edwards	856-6095	JCGLB 249	<a href="mailto:redwards@jeffstateonline.com">redwards@jeffstateonline.com</a>
Veterinary Technology	Christie Kimbrell	856-8519	JCHMB 216	<a href="mailto:cwallace@jeffstateonline.com">cwallace@jeffstateonline.com</a>
<b>Transfer/General Studies Division – Shelby-Hoover Campus Associate Dean – Jeanette Rogers</b>				
Accounting/Business	Barrett Cummings	983-5987	SCHSB 429	<a href="mailto:bschober@jeffstateonline.com">bschober@jeffstateonline.com</a>
Business/Information Systems	Hal Harris	983-5950	SCHSB 433	<a href="mailto:hharris@jeffstateonline.com">hharris@jeffstateonline.com</a>
Business/Office Administration	Sandi Logan	983-5944	SCHSB 428	<a href="mailto:slogan@jeffstateonline.com">slogan@jeffstateonline.com</a>
Math/Engineering/Physical Science	Yu-ing Hargett	983-5983	SCMSB 100B	<a href="mailto:yhargett@jeffstateonline.com">yhargett@jeffstateonline.com</a>
Communications	Liesl Ward	983-5956	SCGSB 214P	<a href="mailto:lward@jeffstateonline.com">lward@jeffstateonline.com</a>
Liberal Arts	Kyle Irvin	983-5960	SCMSB 100A	<a href="mailto:kirvin@jeffstateonline.com">kirvin@jeffstateonline.com</a>
Undecided	Valencia Carpenter	983-5911	SCHSB 135	<a href="mailto:advising@jeffstateonline.com">advising@jeffstateonline.com</a>
<b>St. Clair Center - Pell City Site/Moody Site</b>				
	Laura Urbahns	812-1200	Pell City Site	<a href="mailto:advising@jeffstateonline.com">advising@jeffstateonline.com</a>
<b>Transfer/General Studies Division – Jefferson Campus Associate Dean – Ali Yazdi</b>				
Accounting/Business	Wanda Smith	856-7806	JCRCH 116D	<a href="mailto:wsmith@jeffstateonline.com">wsmith@jeffstateonline.com</a>
Business/Information Systems	Donna Cook	856-7856	JCRCH 119C	<a href="mailto:dc Cook@jeffstateonline.com">dc Cook@jeffstateonline.com</a>
Communications	Eula Thompson	856-7826	JCBDH 219	<a href="mailto:ethompson@jeffstateonline.com">ethompson@jeffstateonline.com</a>
Liberal Arts	Jessica Kaufhold	856-7900	JCBDH 219	<a href="mailto:jkaufhold@jeffstateonline.com">jkaufhold@jeffstateonline.com</a>
Math/Engineering/Physical Science	Vicki Adams	856-7881	JCRCH 119B	<a href="mailto:vadams@jeffstateonline.com">vadams@jeffstateonline.com</a>
Undecided	Rita McLendon	856-7775	JCALB 104	<a href="mailto:advising@jeffstateonline.com">advising@jeffstateonline.com</a>
<b>Transfer/General Studies - Distance Education Department Associate Dean – Alan Davis</b>				
Distance Education	Erma Hughes	856-6009	JCBDH 101	<a href="mailto:adavis@jeffstateonline.com">adavis@jeffstateonline.com</a>

Please retain this insert for vital information.  
**JEFFERSON STATE COMMUNITY COLLEGE**  
**FREQUENTLY ASKED QUESTIONS**

**What is my User Name and Password for Campus Pipeline?**

The user name is the first part of your JSCC email account. If you need assistance with your user name please contact [help@jeffstateonline.com](mailto:help@jeffstateonline.com). Your password is your 6 digit birthday (MMDDYY).

**I want to take classes while still attending high school.**

For information on our dual enrollment and accelerated programs for high school students, please contact Enrollment Services at (205) 856-7914 or email [rthompsn@jeffstateonline.com](mailto:rthompsn@jeffstateonline.com). These programs will require a different application.

**When is the next term to register for classes?**

JSCC is on a semester calendar. The fall semester generally begins in August, spring semester in January, and the summer semester begins at the end of May.

**I need a copy of the College Catalog and Student Handbook.**

You may access our College Catalog and Student Handbook at [www.jeffstateonline.com/catalog/](http://www.jeffstateonline.com/catalog/) or visit any location.

**What is distance learning?**

Distance learning consists of two types of classes: internet and videoconferencing. Internet courses are online classes. Typically, a student will have to attend an orientation for the distance learning class as well as take tests on campus. For more information contact that specific advisor or visit [www.jeffstateonline.com/distance\\_education](http://www.jeffstateonline.com/distance_education).

**How much is tuition and fees?**

Tuition is decided by the Department of Post Secondary of Alabama; please refer to the JSCC homepage [www.jeffstateonline.com](http://www.jeffstateonline.com) or contact any campus.

Additional Fees: Late Registration \$ 25 non-refundable  
Returned Check \$ 25 non-refundable

**Who do I contact about the admissions process?**

You may contact admissions at [admissions@jeffstateonline.com](mailto:admissions@jeffstateonline.com) for assistance with the admissions process.

**What is the Placement Test? When is it given?**

Students may also use their ACT English and Math subtest scores for placement provided that the student is enrolling within three years of high school graduation. The JSCC placement test is given at no cost, each Thursday at the Jefferson Campus and each Friday at the Shelby/Hoover campus from 8:30-10:30 am and every other Friday at Pell City. Students must present picture ID and have an application for enrollment on file in Enrollment Services in order to take the test. For additional information please visit [www.jeffstateonline.com/testing/](http://www.jeffstateonline.com/testing/)

**I plan to transfer to a four-year school. How do I know if my courses will transfer & can I still receive a degree?**

The Alabama General Studies committee guarantees that courses listed in the STARS/AGSC guide will transfer from JSCC to participating four-year state colleges and universities in Alabama. If you plan to transfer to private and out-of-state colleges or universities you must contact that institution for specific information on which courses they will accept to meet general education requirements. Transfer programs are also eligible for a two year degree.

**What extra-curricula activities are available at JSCC?**

The names of organizations and their advisors are listed in the College Catalog and Student Handbook. Please visit [www.jeffstateonline.com/organizations/](http://www.jeffstateonline.com/organizations/)

**Who is my Advisor?**

If you have declared a major, your advisor will be located in the division under which your major falls. A list of advising locations and majors is listed on the back or visit [www.jeffstateonline.com/advising\\_center](http://www.jeffstateonline.com/advising_center).

**How do I apply for in-state residency?**

The application for in-state residency is accessible from the JSCC homepage at <http://www.jeffstateonline.com/Forms/>. You may also visit the Enrollment Services office at any campus for additional information.

Please retain this insert for vital information.

## TABLE 1 - Associate in Applied Science Program Codes

Career and professional degree programs are designed to prepare students to enter occupational, semi-professional, or para-professional employment upon graduation.

C001	Accounting	C058	Computerized Accounting	P227	LPN to RN Mobility (Pre)
C004	Accounting Support Specialist	C059	Construction Management Tech	C151	Medical Support Specialist
C005	Administrative Office Applications Specialist	C062	Culinary Apprenticeship	C158	Microcomputer Applications
C020	Architectural/Civil Design Tech	C067	Electronics	C160	Networking
C030	Baking/Pastry	P221	Emergency Medical Services (Pre)	P162	Nursing (Pre)
C029	Banking and Finance	C088	Fire Science	P172	Physical Therapist Asst(Pre)
C036	Biomedical Equipment Technology	C092	Foodservice/Culinary Management	P185	Radiologic Technology (Pre)
C043	Business Management	P098	Funeral Service Education (Pre)	C206	Telecommunication (Outside Plant Design)
C049	Child Development Administrator	C115	Hotel/Motel Management	C157	Tool and Die Maintenance Technology
C050	Child Development Educarer	C124	Industrial Technology	P212	Veterinary Technology (Pre)
C216	Child Development: After School	C140	Law Enforcement	C213	Web Technologies
P053	Clinical Laboratory Tech (Pre)	C142	Legal Support Specialist		
C055	Computer Aided Drafting/Design				
C056	Computer Programming				

## TABLE 2 - Certificate Programs

Certificate programs are designed to prepare students to enter or advance in jobs requiring specific occupational skills.

C001	Accounting	C067	Electronics	C158	Microcomputer Applications
C003	Accounting Assistant	C221	Emergency Medical Services	C160	Networking
C020	Architectural/Civil Design	C088	Fire Science	C166	Office Applications Assistant
C030	Baking/Pastry	C092	Foodservice/Culinary Management	C206	Telecommunication (Outside Plant Design)
C029	Banking and Finance	C097	Funeral Service	C213	Web Technologies
C036	Biomedical Equipment Tech	C115	Hotel/Motel Management		
C043	Business Management	C124	Industrial Technology		
C049	Child Development Admin	C140	Law Enforcement		
C050	Child Development Educarer	C141	Legal Office Assistant		
C216	Child Development After School	C217	Licensed Practical Nursing		
C055	Computer Aided Drafting/Design	C150	Medical Office Assistant		
C056	Computer Programming	C157	Tool and Die Maintenance Tech		
C059	Construction Management Tech				

## TABLE 3 - Associate in Arts or Associate in Science Transfer Program Codes

University parallel degree programs are designed to prepare students to transfer to senior institutions and pursue a degree.

T027	Associate in Arts	T026	Art Studio B.F.A.	T048	Chemistry Education:Middle/HS
T006	Advertising (UA)	T028	Athletic Training	T052	Clinical Laboratory Science/Medical Technology
T007	Agribusiness Economics	T031	Behavioral science (Athens)	T054	Communication Studies
T009	Agricultural Economics (AU)	T033	Biology	T057	Computer Science
T228	Agriscience Education (AU)	T034	Biology Education	T060	Consumer Science
T011	Agronomy & Soil (AU)	T035	Biomedical Engineering (UAB)	T061	Criminal Justice
T013	Animal Science/Animal & Dairy	T037	Biomedical Science (USA)	T063	Cytotechnology (UAB)
T014	Anthropology	T038	Biosystems Engineering (AU)	T064	Dance (UA)
T015	Apparel and Textiles (UA)	T039	Building Science (AU)	T065	Economics (BA Degree)
T016	Apparel Merchandising, Dsgn/ Product Mngt (AU)	T040	Business	T068	Elementary/Early Childhood Ed
T019	Applied Mathematics (AU)	T041	Business (Huntingdon)	T222	Emergency Management (JSU)
T022	Architecture (AU)	T042	Business Ed: Middle/High School	T069	Engineering-Aerospace
T023	Art Education	T045	Capstone Nursing	T070	Engineering-Chemical
T024	Art History B.A.	T046	Career Technical Education (Athens)		
T025	Art Studio B.A	T047	Chemistry		

T071	Engineering-Civil	T135	Laboratory Technology (AU)
T072	Engineering-Computer	T143	Liberal Studies (Athens)
T073	Engineering-Computer Science	T148	Mathematics
T074	Engineering-Electrical		Education:Middle/HS
T075	Engineering-Industrial	T149	Mathematics
T076	Engineering-Materials	T152	Meteorology (USA)
T077	Engineering-Mechanical	T159	Music
T078	English/Language Arts Education: Middle/HS	T161	Nuclear Medicine Tech (UAB)
T079	English (BS/BS)	T155	Nursing
T081	Environmental Science (AU)	T163	Nutrition and Food Science (AU)
T082	Environmental Sciences (UWA)	T169	Pharmacy (Pre) (Samford)
T084	Family & Consumer Sciences (JSU)	T170	Philosophy
T085	Family & Consumer Sciences (UM)	T171	Physical Education
T089	Fisheries Science (AU)	T173	Physics
T090	Food and Nutrition (UA)	T174	Physics Education:Middle/HS
T093	Foreign Language	T177	Political Science
T095	Forestry (AU)	T178	Poultry Science (AU)
T096	French Education:Middle/HS	T179	Psychology BA or BS
T099	Gen Studies in Human Environmental Science (UA)	T180	Public Administration (AU)
T100	General Science Education: Middle/High School	T181	Public Relations
T154	Geography	T182	Public Safety Admin (Athens)
T101	Geography Ed:Middle/HS	T184	Radiologic Sciences
T102	Geology	T187	Recreation Administration (JSU)
T103	Geomatics (TSU)	T188	Rehabilitation (Non-Certification) TSU
T104	German Education:Middle/HS	T189	Rehabilitation Services Education (AU)
T226	Graphic Design (AU)	T190	Religious Studies
T105	Health Education:Middle/HS	T191	Respiratory Therapy/ Cardiopulmonary Sciences
T106	Health Information Mngnt UAB	T192	Restaurant & Hospitality Mngnt (UA)
T107	Health, Physical Education & Recreation	T224	Restaurant, Hotel Meetings Management (UA)
T108	Health Promotion (AU)	T195	Social Science
T109	Health Science (Athens)	T196	Social Studies Education: Middle/HS
T219	Health Science (UAB)	T197	Social Work
T110	Health Services Admin (AU)	T198	Sociology
T111	History	T199	Spanish Education:Middle/HS
T112	History Education:Middle/HS	T200	Special Education
T113	Horticulture (AU)	T201	Speech
T114	Hotel & Resuaurant Mngnt (AU)	T202	Speech Pathology
T117	Human Development & Family Studies (AU)	T153	Sports & Fitness Mngnt (TSU)
T118	Human Development & Family Studies (UA)	T205	Technology, Indust Technology or Engineering Tech
T119	Human Environmental Science (UNA)	T207	Telecommunication & Film or Broadcasting
T121	Human Services (TSU)	T208	Textile Engineering, Textile Chem, & Textile Mgmt
T122	Industrial Design (AU)	T209	Theatre
T123	Industrial Hygiene (UNA)	T214	Wildlife Science
T126	Information Technology (USA)		
T218	Information Systems (USA)		
T127	Instrumentation (Athens)		
T225	Interdisciplinary Study (SU)		
T128	Interior Architecture (AU)		
T130	Interior Design (UA)		
T131	Interior Design (AU)		
T133	International Studies (UAB)		
T134	Journalism		