



Application for Admissions

All Applicants

Your Jefferson State student number will be the same as your social security number. Indicate that number in the space provided on the application.

Freshman Applicants

Applicants who have received a high school diploma and never attended a college must submit an official copy of their high school transcript showing the graduation date. Applicants who have attended a non-accredited high school must also have a minimum ACT composite score of 16. **Faxed copies are not considered official.** High school transcripts in a language other than English must be official and must be accompanied by an official English translation.

Transfer Applicants

Applicants who have attended another college(s) must have an official transcript showing all work attempted from each institution attended. Transcripts should be sent directly from the institution. Applicants who have completed the baccalaureate degree and do not plan to pursue a degree at Jefferson State will be required to submit only the transcript from the institution granting the baccalaureate degree. Students pursuing a degree at Jefferson State will be required to submit an official transcript from each institution attended. **Faxed copies are not considered official.** College transcripts in a language other than English must be official and must be accompanied by an official English translation.

Transient Students

Applicants who attend another institution and wish to attend Jefferson State for one term must submit a transient letter from the institution they have been attending which certifies that the credits listed may be earned at Jefferson State and will be accepted as a part of their academic program. Students who do not have a transient letter on file at the time of registration and are enrolling for a math, English, or any course having a prerequisite must present a transcript or grade report to satisfy prerequisite requirements for these courses.

GED Freshman Applicants

Applicants who did not graduate from high school must submit official GED documentation indicating a passing score.

Eligibility For In-State Residency Certification

Students who meet one of the following requirements below qualify for in-state tuition.

- I (or my non-estranged spouse) have lived in the State of Alabama for at least 12 months.
- I am a minor, and my parent(s)/legal guardian(s) has lived in the State of Alabama for at least 12 months.

Students who cannot satisfy one of the requirements listed above are considered non-residents of the State of Alabama. Students

meeting one of the following requirements must submit a Certification of Eligibility for In-State Residency Form. Appropriate documentation must be provided in support of the request for eligibility for resident tuition rates. Students should notify the college if there are any changes in residency status. Out-of-state students cannot attain resident student status simply by attending school for 12 months in the State of Alabama.

- I am a non-resident dependent student, and my supporting person is a full-time permanent employee of this institution.
- I am a non-resident dependent student, and my supporting person can verify full-time permanent employment in Alabama, and said employment will begin within ninety (90) days of my registration
- I am a non-resident dependent student, and my supporting person is a member of the United States military on full-time active duty stationed in Alabama under orders for duties other than attending school.
- I am a non-resident dependent student, and my supporting person is an accredited member of a consular staff assigned to duties in Alabama.
- I (or my spouse) am a full-time permanent employee of this institution.
- I (or my spouse) can verify full-time permanent employment in Alabama, and said employment will begin within ninety (90) days of my registration.
- I (or my spouse) am a member of the United States military on full-time active duty stationed in Alabama under orders for duties other than attending school.
- I (or my spouse) am an accredited member of a consular staff assigned to duties in Alabama.
- I reside in a county of a state within the 50-mile radius of the designated campus of this institution.

The Hope Scholarship

The Hope Scholarship is actually a tax credit, not a scholarship. Tax credits are subtracted directly from the tax a family owes, rather than reducing taxable income like a tax deduction. A family must file a tax return and owe taxes to take advantage of it. The Hope credit is not refundable for families who do not pay taxes or who owe less in taxes than the maximum amount of the Hope tax credit for which the family is eligible.

Lifetime Learning Tax Credit

The Lifetime Learning credit is a tax credit available to individuals who file a tax return and owe taxes. This means the amount of the credit is subtracted directly from a family's actual tax liability, rather than reducing taxable income like a tax deduction does. The Lifetime Learning credit is not refundable.

Additional information and Hope Scholarship/Lifetime Tax Credit Reporting Requirements Forms may be obtained in Enrollment Services, Cashier's Window, Scrushy Campus or at the Western Center.

