

Powerful First Impressions

Everyone knows first impressions are important, but what can you do to make sure yours is always a positive one? Powerful First Impressions serves as a reminder of basic professional business etiquette.

This one-hour class covers the following topics:

- tips for making proper introductions
- reacting well when introductions go wrong
- mastering handshake moments
- handling business cards with flair
- tips on business interactions with disabled persons

Targeted audiences include new hires, sales staff and any individuals needing a refresher on basic business courtesies.