

Information and
Questions:

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Program Staff:

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**DEADLINE TO
TURN IN
APPLICATIONS:**

Return application packets no later than 4:30 P.M. December 7, 2011 to:

Jefferson State Community College
EMS Program
George Layton Building Room 107 (Jefferson Campus)
General Studies Building Room 316 (Shelby Campus)

Mailed packets must be received in the EMS Office no later than 4:30 P.M. December 5, 2011.

Packets may also be mailed to: EMS Program
Jefferson State Community College, GLB 247
2601 Carson Road
Birmingham, AL 35215

Faxed applications will not be accepted

Incomplete applications will not be accepted

Retain a copy of the entire application packet for your personal file

Applications from applicants that do not attend orientation will be destroyed. We will not hold applications for the next semester

Admission to the
Program:

Students seeking admission to the EMT Paramedic program must:

- **Be admitted to Jefferson State Community College (If you are not already a student, you must go to the Enrollment Services Office and enroll)**
- **Apply to the EMS program by completing all forms in the application packet and turn them in by the deadline (Incomplete applications will not be accepted)**
- **Hold a current, unencumbered State of Alabama EMT-Basic license OR have completed an approved EMT-Basic course in the Fall 2011 Semester.** Students can not participate in clinical rotations without a State of Alabama Basic EMT License. Students who do not hold a valid license at the beginning of the semester must be licensed before the end of the semester and complete P1 clinicals to progress into P2
- **Attend orientation and bring YOUR STUDENT "J" NUMBER and \$125.00 cash for fees**
- **Score at the silver level or higher on the Career Readiness Certificate (CRC) Exam.**
- **Have completed English 101 and Math 116 or have taken the English and Math placement exams and are eligible for English 101 and Math 116 (the courses are not required as a prerequisite but eligibility for the courses is required)**
- **Meet all licensure requirements and essential functions for the EMT as described by the Alabama Department of Public Health, Office of EMS and Trauma**

**REGISTRATION INFORMATION WILL BE GIVEN OUT AT ORIENTATION
NO ONE WILL BE REGISTERED THAT FAILS TO ATTEND ORIENTATION.**

The maximum class size is 30 students and the minimum class size is 15 students. Admission is on the following points system among students that meet the above requirements.

EMT Basic GPA (x 2 Points) EMS 116 and EMS 117 or equivalent. A= 4 Points B= 2 points C = 1 point Non-Credit type courses (Pass / Fail) Pass = 1 point	8.0
Grade for ENG 101 A = 8 points B = 4 points C = 2 point	8.0
Grade for MTH 100, 116 or higher A = 8 points B = 4 points C = 2 point	8.0
Grade for BIO 103 A = 8 points B = 4 points C = 2 point	8.0
Grade for CIS 146 A = 4 points B = 2 points C = 1 point	4.0
Grade for SPH 106 A = 4 points B = 2 points C = 1 point	4.0
Grade for PSY 200 A = 4 points B = 2 points C = 1 point	4.0
Grade for Humanities Elective A = 4 points B = 2 points C = 1 point	4.0
Graduation from an accredited institution with an Associates Degree	2.0
Graduation from an accredited institution with a Bachelor's Degree or higher.	4.0
Points Possible	54

Application Requirements:

The following must be turned in with the application for admission to the EMS Program for the application to be considered complete.

Incomplete applications will not be accepted.

Complete Application:

Application Requirements Include:

- **Be admitted to Jefferson State Community College (If you are not already a student, you must go the Enrollment Services Office and enroll)**
- Paramedic Application Check List
- Information Verification Form
- Completed Jefferson State Community College EMS Paramedic Application for Eligibility
- Application Verification Form
- Transcript Release Form
- Completed Class Selection Form
- Completed Physical Exam Form
- Proof of Vaccinations and/or titer
 - TB Skin Test (within 1 year)
 - Hepatitis B (within 5 years)
 - Tetanus/D (within 10 years)
 - MMR
- Background Check Consent Forms
- Unofficial transcript from last institution attended (High School, GED, or College)
- Proof that you have taken English 101 and Math 116 or higher or proof that you are eligible to take English 101 and Math 116 (Copy of your college transcript or English and math placement test)
- Copy of Basic EMT License or proof of current Basic EMT class enrollment
- Copy of personal health insurance card or signed waiver form
- Copy of a current valid Drivers License

CRC Exam Dates:

The National Career Readiness Certificate (CRC) Exam is used as entrance criteria into the paramedic program. This exam measures competency in three Work Keys assessments:

- **Reading for Information** – comprehending work-related reading materials, from memos and bulletins to policy manuals and governmental regulations
- **Applied Mathematics** – applying mathematical reasoning to work-related problems
- **Locating Information** – using information from such materials as diagrams, floor plans, tables, forms, graphs and charts

All students must score at the silver level or higher to be accepted into the program.

The CRC Exam will be administered on the following dates at the following locations:

December 13, 2011 at 9 AM – Shelby Campus General Studies Building room 317

December 14, 2011 at 9 AM – Jefferson Campus George Layton Building room 238

Prospective students may test on either date, at either site, regardless of the campus on which they plan to enroll. **No other dates are available.**

<i>Tuition:</i>	<u>“A” Shift Day Program (P1) – 14 semester hours</u>
	Tuition \$1932.00
	Malpractice Insurance (Required) <u>15.00</u>
	Total \$1947.00*

	<u>Night Program (P1) – 11 semester hours</u>
	Tuition \$1518.00
	Malpractice Insurance (Required) <u>15.00</u>
	Total \$1533.00*

***Tuition and fees subject to change by the State Board of Education**

*See curriculum by semester outline on page 10 and 11 for subsequent semesters
 Malpractice Insurance is **mandatory** for all students participating in clinical and field internship rotations. The cost is \$15.00. This fee is paid to Jeff State *in addition* to tuition at the beginning of the semester. Malpractice insurance is valid for one year. **Failure to pay the Malpractice insurance will result in the student being dropped from the course.**

Students who meet all admission requirements will be enrolled in the EMS program AT ORIENTATION. DO NOT try to enroll at Enrollment Services or online. You cannot pay tuition until you are enrolled in the course at orientation. Once you are enrolled in the course, you may pay your tuition. TUITION MUST BE PAID BEFORE THE FIRST DAY OF CLASS.

Additional Costs:

ADDITIONAL COSTS ARE PAID TO THIRD-PARTY VENDORS IN CASH. THESE COSTS ARE NON-REFUNDABLE AFTER ORIENTATION

Drug Screening - \$46.00 (CASH ONLY) Payment made to the vendor at orientation.

Students are subject to a random drug screen anytime during the semester at the expense of the student. Students will not be allowed to participate in clinical rotations until results of a drug screen have been received. Failure to pass or participate in drug screening constitutes grounds for immediate dismissal from the program.

*Cost subject to change by vendor

Background Check - \$14.00 (CASH ONLY) Payment made to the vendor at orientation.

In order to participate in clinical rotations, students are required to have a criminal background check performed. Failure to participate in the background check process will constitute grounds for immediate dismissal from the program.

*Cost subject to change by vendor

Clinical Fee - \$45.00 Payment made to the vendor on-line.

*Cost subject to change by vendor

Clinical Attire - \$65.00 (CASH ONLY) Payment made to the vendor at orientation

JSCC EMS Shirt – required for clinical rotations.

*Cost subject to change by vendor

Additional Uniform Requirements:

Students are required to wear black pants, black belt, black closed-toe and closed-heel shoes and black socks to all clinical and field internship rotations that do not require scrubs. **Optional credit will be given for wearing the same uniform in class.** If you do not already own these items, these will need to be purchased.

In compliance with **Federal Regulation 23 CFR 634**, all students doing field rotations where they may be operating with responders on or near a roadway must wear a high visibility vest labeled as compliant with **ANSI/ISEA 701-2004 or ANSI/ISEA 207-2006**. The rotation sites are not required to provide this equipment. Students who do not own or have access to the required high visibility vest must purchase a compliant vest prior to attending a field rotation that would require this safety attire. These vests range in price from \$40-\$60, and may be purchased from most online and local uniform stores. This item must be free of any printing or logos.

<i>Additional Equipment Required:</i>	<p>When students begin rotations they are required to purchase the following equipment if they do not already own these items:</p> <ul style="list-style-type: none"> Pen Watch with second hand or constant second display Stethoscope Pen light Trauma Scissors 																														
<i>Financial Aid:</i>	<p>For information regarding Financial Aid or any type of student loan or grant, please call 856-8509.</p>																														
<i>Orientation:</i>	<p><u>Attendance at orientation is required and must be at the campus you will attend</u></p> <ul style="list-style-type: none"> January 3, 2012 at 9 AM Shelby Campus – General Studies Building Room 317 January 3, 2012 at 6 PM Shelby Campus – General Studies Building Room 311 January 4, 2012 at 9AM Jefferson Campus – George Layton Building Room 238 																														
<i>Begin/End Date Location, Times:</i>	<p><u>January 10, 2012 – May 3, 2012</u></p> <table border="0"> <tr> <td>Jefferson Campus (Day)</td> <td>Lec</td> <td>A Shift</td> <td>GLB 238</td> <td>9:00 A.M. – 5:00 P.M</td> </tr> <tr> <td></td> <td>Lab</td> <td>A Shift</td> <td>GLB 241</td> <td>9:00 A.M. – 5:00 P.M</td> </tr> </table> <p><u>January 9, 2012 – May 3, 2012</u></p> <table border="0"> <tr> <td>Shelby Campus (Night)</td> <td>Lec</td> <td>M/W</td> <td>GSB 311</td> <td>6:00 P.M. – 10:00 P.M.</td> </tr> <tr> <td></td> <td>Lab</td> <td>T</td> <td>GLB 311</td> <td>6:00 P.M. – 10:00 P.M</td> </tr> </table> <p><u>January 10, 2012 – May 3, 2012</u></p> <table border="0"> <tr> <td>Shelby Campus (Day)</td> <td>Lec</td> <td>A Shift</td> <td>GSB 317</td> <td>9:00 A.M. – 5:00 P.M.</td> </tr> <tr> <td></td> <td>Lab</td> <td>A Shift</td> <td>GSB 320</td> <td>9:00 A.M. – 5:00 P.M</td> </tr> </table>	Jefferson Campus (Day)	Lec	A Shift	GLB 238	9:00 A.M. – 5:00 P.M		Lab	A Shift	GLB 241	9:00 A.M. – 5:00 P.M	Shelby Campus (Night)	Lec	M/W	GSB 311	6:00 P.M. – 10:00 P.M.		Lab	T	GLB 311	6:00 P.M. – 10:00 P.M	Shelby Campus (Day)	Lec	A Shift	GSB 317	9:00 A.M. – 5:00 P.M.		Lab	A Shift	GSB 320	9:00 A.M. – 5:00 P.M
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	Lab	A Shift	GSB 320	9:00 A.M. – 5:00 P.M																											
<i>Required Textbooks:</i>	<p><u>The Paramedic</u>, Chapleau, Burba, Pons, and Page published by McGraw-Hill (ISBN 13-978-0-07-766388-2)</p> <p><u>Basic Arrhythmias</u>, Walraven, published by Brady (ISBN-0-13-500238-9)</p> <p><u>Anatomy and Physiology Paramedic</u>, American Association of Orthopedic Surgeons, Bob Elling, published by Jones and Bartlett (ISBN-13-9780763737924)</p> <p><u>Prehospital Emergency Pharmacology</u>, Bryan Bledsoe, published by Brady (ISBN-0-13-150711-7)</p>																														
<p>Textbooks are available at the Pioneer Bookstore on both campuses of Jeff State</p>																															
<i>Attendance:</i>	<p><u>ATTENDANCE FOR THE FIRST CLASS MEETING IS MANDATORY.</u></p>																														
<p>Paramedic is an intensive course of study. Students are expected to attend every class and it is mandatory for students to attend the first class meeting. Several other class meetings will also require mandatory attendance and will be noted in the class syllabus. If a student cannot attend, they should withdraw and enroll at a later date. Should the student desire to no longer attend classes, then a formal withdrawal through the admissions office must be completed.</p>																															
<i>ADA Accommodations:</i>	<p>Jefferson State complies with the provisions of the Americans with Disabilities Act, which makes it illegal to discriminate against individuals with disabilities in employment, public accommodations, public services, transportation, and telecommunications. The college will provide reasonable accommodations for students with documented disabilities. For information regarding ADA Accommodations, please call 856-6077.</p>																														
<i>Personal Health/Accident Insurance:</i>	<p>Students are required to provide proof (original or copy) of personal health/hospitalization and accident insurance or sign a waiver form. Copies of insurance cards are acceptable. Students will not be allowed to participate in clinical rotations without proof of personal insurance or a signed waiver form on file.</p>																														

*Physical Exam
and
Vaccinations:*

Students are required to have a physical exam by a physician before starting the program. **Physical Exam forms, provided in this packet, and proof of required vaccinations must be turned in with the application to the EMS Program.** A Physical Exam form is enclosed.

Students are required to provide proof (original or copy) of the following vaccinations:

- TB Skin Test (within the past year – chest x-ray required if positive)
- Hepatitis B (have begun or completed the series in the past five years – over five years a titer proving immunity or another series)
- Tetanus/D (within the past ten years)
- MMR

Vaccinations are mandatory for all students participating in clinical rotations.

All documentation becomes the property of Jefferson State Community College.

Proof of vaccinations must be turned in with the application to the EMS Program.

*Progression
Requirements:*

To complete individual program certificates in the EMS program, you must

- progress through the required courses for each program certificate in the prescribed sequence as published in this document;
- attain an average of 75% or above in all coursework to include didactic, laboratory, clinical, and field preceptorship;
- maintain current Basic Life Support Training for the Health Care Provider;
- comply with all "Essential Functions" as published for the EMS program;
- submit acceptable physical examinations at intervals not to exceed twelve (12) months;
- maintain current professional liability, and health/hospitalization, accident insurance, or sign a waiver while enrolled in the program;
- comply with all published policies, procedures, and rules of behavior for students from the College and all its cooperating health agencies.

Grades for the EMS program are:

- A - Excellent (93 - 100)
- B - Good (84 - 92)
- C - Average (75 - 83)
- D - Poor (60 - 74)
- F - Failure (below 60)

- W - Withdrawal
- WP - Withdrawal Passing
- WF - Withdrawal Failing
- I - Incomplete

A GRADE OF "C" OR BETTER IS REQUIRED FOR SUCCESSFUL COMPLETION OF ALL EMS/EMP COURSES.

As an enrolled student, if you fail to comply with any of the previously stipulated progression requirements, your standing in the program may be adversely affected. Depending on the area of non-compliance, you may be suspended from clinical and/or field preceptorship education or totally suspended from the program (courses leading to an EMS program certificate that you are enrolled in). If you are totally suspended from the program and if your suspension is upheld by Jefferson State Community College administration, you will be assigned a grade of "F" in all EMS courses in which you are enrolled, regardless of your academic standing.

*Academic
Transcripts:*

Unofficial transcripts must be included with the application packet for the Emergency Medical Services program only. Jefferson State Enrollment Services require official copies of your transcripts as part of the college admission process. Official transcripts must be mailed from the sending institution directly to Enrollment Services at Jefferson State or hand delivered in a sealed envelope. **Faxed and hand delivered unsealed copies are not considered official.**

If you have not attended college, have your high school or GED center mail a copy of your transcript directly to Jefferson State. High school transcripts must indicate the date of graduation. If you have attended college(s), official transcripts are required from all institutions attended.

Students are allowed to attend class for one semester before all transcripts have been received. **If transcripts have not been received by the start of the second semester, students will not be allowed to register for class.** Students will not be allowed to proceed until all transcripts have been received by Jefferson State.

Refunds:

Refunds are based on the first official day for the term and are not based on the first class day for individual courses. Before the official first day of the term, students will receive a full refund when completely withdrawing from the college. After the Schedule Adjustment period ends, refer to the Prorated Refund Schedule available in the Jefferson State Semester Schedule.

*Background
Checks:*

In order to participate in clinical rotations, students are required to have a criminal background check performed. Applicants with a history of criminal arrest or convictions should discuss the matter with the EMS Program Director or Clinical Coordinator for guidance. Failure to participate in the background check process will constitute grounds for immediate dismissal from the program. Payment for the background screening will be made directly to the vendor. Students who fall out of progression for any reason will be required to submit to additional background checks prior to performing clinical or field rotations.

*CPR
Certification:*

All students enrolled in the EMS Program **MUST** attend and successfully complete CPR for Healthcare Provider Certification at Jefferson State ***regardless*** of current certification status. This course is held in conjunction with the Basic EMT course and will be noted on the course syllabus. Any student not certified under the 2010 AHA guidelines must be re-certified.

ADDITIONAL INFORMATION

Licensure Requirements

If you plan to apply for admission to the program (for any certificate level), you may be required to comply with additional requirements in order to become licensed at any level of Emergency Medical Technician (even if you are admitted to the program). There are specific licensure requirements as set forth by the National Registry of Emergency Medical Technicians and the Alabama Department of Public Health, Office of EMS and Trauma. Areas that may prevent a student from becoming licensed include (and may not be limited to)

- not being eighteen (18) years of age or older
- having been convicted of any criminal act, including but not necessarily limited to, driving under the influence (DUI) and felony convictions
- having previously been and/or currently being addicted to the use of intoxicating liquors or controlled substances
- (for the ambulance driver) not taking the approved emergency vehicle operations course (EVOC)
- not having 180 degrees peripheral vision capacity
- not possessing a valid driver's license
- not meeting other requirements of the Alabama Department of Public Health Office of EMS and Trauma Rules

You may be required to send documentation to the National Registry of EMTs if you have not complied with items 2 and 3 above. Additional information about licensure requirements for EMTs may be obtained from the National Registry of Emergency Medical Technicians at (614) 888-4484, or from the Office of EMS and Trauma of the Alabama Department of Public Health at (334)-206-5383.

Essential Functions for the EMT - Paramedic Program

Essential functions are required of persons entering and participating in the EMS programs. If you wish to enter one of the EMS/EMT programs, you must satisfy several special admission requirements. For admission to any of the programs, you must:

(Physical Demands)

- have the physical agility to walk, climb, crawl, bend, push, pull, or lift and balance over less than ideal terrain
- have good physical stamina, endurance, which would not be adversely affected by having to lift, carry, and balance at times, in excess of 125 pounds (250 pounds with assistance)
- see different color spectrums
- have good eye-hand coordination and manual dexterity to manipulate equipment, instrumentation, and medications

(Problem-Solving Abilities, data collection, judgment, reasoning)

- be able to send and receive verbal messages as well as to operate appropriately the communication equipment of current technology
- be able to collect facts and to organize data accurately, to communicate clearly both orally and in writing in the English language (at ninth-grade reading level or higher)
- be able to differentiate between normal and abnormal findings in human physical conditions by using visual, auditory, olfactory, and tactile observations
- be able to make good judgment decisions and exhibit problem-solving skills under stressful situations;
- be attentive to detail and be aware of standards and rules that govern practice
- implement therapies based on mathematical calculations

(Worker Characteristics)

- possess emotional stability to be able to perform duties in life-or-death situations and in potentially dangerous social situations, including responding to calls in districts known to have high crime rates;
- be able to handle stress and work well as part of a team
- be oriented to reality and not be mentally impaired by mind-altering substances;
- not be addicted to drugs or alcohol
- be able to work shifts of 24 hours in length
- be able to tolerate being exposed to extremes in the environment, including variable aspects of weather, hazardous fumes, and noise
- possess eyesight in a minimum of one eye correctable to 20/20 vision and be able to determine directions according to a map
- students who desire to drive an ambulance must possess approximately 180 degrees peripheral vision capacity, must possess a valid Alabama driver's license (if a resident of Alabama), or possess a valid driver's license (if a resident of another state and employed in Alabama), and must be able to operate a motor vehicle safely and competently in accordance with State law

NOTE: The Alabama Infected Health Care Worker Management Act mandates that any health-care worker performing invasive procedures who is infected with human immunodeficiency virus (HIV) or hepatitis B virus shall notify the State Health Officer, or his designee, of the infection. The contact person for this reporting requirement is Ms. Charlotte Denton at (334) 206-2984.

Admissions Policy

Jefferson State offers equal opportunity in its employment, admissions, and educational programs and activities in compliance with Title VI and VII of the Civil Rights Act of 1964, as amended, Section 504, of the Rehabilitation Act of 1973, as amended, the Age of Discrimination Act of 1975, as amended, and the Americans with Disabilities Act of 1990.

Emergency Medical Services (EMT-Paramedic) Curriculum by Semester – Fall and Spring Shift-Based Program

First Semester

EMP 191	Paramedic Preparatory	2 semester hours
EMP 193	Patient Assessment and Management	3 semester hours
EMP 189	Applied Anatomy and Physiology for the Paramedic	4 semester hours
EMP 194	Paramedic General Pharmacology	2 semester hours
EMP 197	Paramedic Clinical Competencies I	<u>3 semester hours</u>
	TOTAL SEMESTER HOURS	14 semester hours

Second Semester

EMP 196	Advanced Trauma Management B	3 semester hours
EMP 199	Cardiovascular Electrophysiology	3 semester hours
EMP 198	Medical Patient Management I	3 semester hours
EMP 203	Cardiovascular Patient Management	3 semester hours
EMP 202	Paramedic Clinical Competencies II	<u>3 semester hours</u>
	TOTAL SEMESTER HOURS	15 semester hours

Third Semester

EMP 201	Medical Patient Management IIB	3 semester hours
EMP 192	Paramedic Operations	3 semester hours
EMP 205	Paramedic Terminal Competencies	2 semester hours
EMP 207	Paramedic Team Leadership Preceptorship	1 semester hour
EMP 206	Paramedic Field Preceptorship	<u>6 semester hours</u>
	TOTAL SEMESTER HOURS	15 semester hours

Emergency Medical Services (EMT-Paramedic) Curriculum by Semester – Night Program

First Semester

EMP 189	Applied Anatomy and Physiology for the Paramedic	4 semester hours
EMP 191	Paramedic Preparatory	2 semester hours
EMP 193	Patient Assessment and Management	3 semester hours
EMP 194	Paramedic General Pharmacology	<u>2 semester hours</u>
	TOTAL SEMESTER HOURS	11 semester hours

Second Semester

EMP 192	Paramedic Operations	3 semester hours
EMP 198	Medical Patient Management I	3 semester hours
EMP 197	Paramedic Clinical Competencies I	<u>3 semester hours</u>
	TOTAL SEMESTER HOURS	9semester hours

Third Semester

EMP 196	Advanced Trauma Management B	3 semester hours
EMP 199	Cardiovascular Electrophysiology	3 semester hours
EMP 201	Medical Patient Management IIB	3 semester hours
EMP 202	Paramedic Clinical Competencies II	<u>3 semester hours</u>
	TOTAL SEMESTER HOURS	12 semester hours

Fourth Semester

EMP 203	Cardiovascular Patient Management	3 semester hours
EMP 205	Paramedic Terminal Competencies	2 semester hours
EMP 206	Paramedic Field Preceptorship	6 semester hours
EMP 207	Paramedic Team Leadership Preceptorship	<u>1 semester hour</u>
	TOTAL SEMESTER HOURS	12 semester hours

Jefferson State Community College
Emergency Medical Services
Course Requirements
AAS Degree in Emergency Medical Services

Course completions are as follows

Major Courses (54 Hours)			
Course	Title	Hrs	Completed
*EMS 116	EMS Basic Theory and Lab	9	
*EMS 117	EMS Basic Clinical Competencies	1	
	A non-academic certificate is issued at the completion of the Basic EMT courses. *A current Alabama EMT Basic License may be substituted for these courses.		
EMP 189	Applied Anatomy and Physiology for the Paramedic	4	
EMP 191	Paramedic Preparatory	2	
EMP 192	Paramedic Operations	3	
EMP 193	Patient Assessment and Management	3	
EMP 194	Paramedic General Pharmacology	2	
EMP 196	Advanced Trauma Management B	3	
EMP 197	Paramedic Clinical Competencies I	3	
EMP 198	Medical Patient Management I	3	
EMP 199	Cardiovascular Electrophysiology	3	
EMP 201	Medical Patient Management IIB	3	
EMP 202	Paramedic Clinical Competencies II	3	
EMP 203	Cardiovascular Patient Management	3	
EMP 205	Paramedic Terminal Competencies	2	
EMP 206	Paramedic Field Preceptorship	6	
EMP 207	Paramedic Team Leadership Preceptorship	1	
	A non-academic paramedic certificate is issued at the end of the EMP courses.		

General Education Courses (22 Hours)			
Course	Title	Hrs	Completed
ENG 101	English Composition I	3	
MTH Elective	MTH 100 or MTH 116 or higher level math course	3	
SPH 106	Fundamentals of Oral Communications	3	
CIS 146	Microcomputer Applications An academic certificate is earned at this point.	3	
*BIO 103	Principles of Biology I *A higher level Biology course will satisfy this requirement.	4	
PSY 200	General Psychology	3	
Humanities/ Fine Arts Elective	Art/Humanities/Religion/Theater/Music/Philosophy/Foreign Language/Literature course. An Associate Degree is earned at this point.	3	

25% of the course work for the AAS degree must consist of JSCC classes.

This is approximately equal to six 3-semester hour courses.

This form must be completed and turned in with the completed application forms

Student Name: _____ **J#** _____

Campus () **Jefferson Day** () **Shelby Day** () **Shelby Night**

PARAMEDIC PROGRAM CHECKLIST

It is the student's responsibility to submit a **complete** EMS admission packet. The following must be turned in with the application for admission to the EMS Program for the application to be considered complete.

Incomplete applications will not be accepted. Students must initial beside each statement below to ensure that they meet the minimum admissions criteria. **The maximum class size is 30 students and the minimum class size is 15 students. Admission is on a points basis among students that meet the requirements below.**

1. _____ Be admitted to Jefferson State Community College if not already enrolled.
2. _____ Completed application to the EMS Program. All forms must be completely filled out **INCLUDING STUDENT NUMBER.**
3. _____ Information Verification Form
4. _____ Application Verification Form
5. _____ Transcript Release Form
6. _____ Completed Class Selection Form
7. _____ Completed Physical Form/With Proof of Vaccinations and/or titer (current JSCC EMS students in good standing may have their physical forms carried over if the date on the physical form does not exceed one year during the spring 2012 semester)
 - TB Skin Test (within 1 year) Date _____
 - Hepatitis B (within 5 years) Date _____
 - Tetanus/D (within 10 years) Date _____
 - MMR
8. _____ Background Check Consent Form/With witness signature
9. _____ Copy of personal health insurance card or signed waiver form
10. _____ Copy of valid Driver's License
11. _____ Copy of Basic EMT License or proof of current Basic EMT class enrollment
12. _____ Unofficial transcript from last college/university attended or high school diploma/GED certificate if no college credit
13. _____ Proof that you have taken ENG 101 and MTH 116 or higher or proof that you are eligible to take ENG 101 and MTH 116 (Copy of your college transcript or English and math placement test)

NOTE: Faxed applications will not be accepted.

Applicant's Signature: _____

Date: _____

For Office Use Only:

Packet Reviewed By: _____

Date & Time: _____

INFORMATION VERIFICATION FORM

I have read and understand the information presented in this **2012 SPRING SEMESTER INFORMATION PACKET FOR EMT-PARAMEDIC.**

Applicant (printed name) _____

Applicant Signature _____ Date _____

**JEFFERSON STATE COMMUNITY COLLEGE
EMT-PARAMEDIC PROGRAM – APPLICATION FOR ELIGIBILITY
(ONLY STUDENTS ADMITTED TO JEFFERSON STATE
COMMUNITY COLLEGE ARE ELIGIBLE TO USE THIS
APPLICATION)**

(Please Print)

Date: _____ Semester for which you are enrolling: _____

Full Name: _____
Last First Middle

Student Number (Required) J00 _____ Social Security Number: _____

Birth Date _____ Age _____

Home Telephone #: () _____ Cell Phone #: () _____

E-mail Address: _____

Mailing Address: (All correspondence from Jeff State will be sent to this address)

Street Address City State Zip Code

Are you currently enrolled at Jefferson State Community College? _____ YES _____ NO

Have you ever attended the Jefferson State EMS Program? _____ YES _____ NO

Are you currently enrolled at another college or institution? _____ YES _____ NO
If yes, name of college _____

Do you currently or have you previously worked with an EMS/Fire Service? _____ YES _____ NO

EDUCATIONAL BACKGROUND

Are you a high school graduate? (Diploma received) _____ YES _____ NO
If yes, Name of High School _____ Date of Graduation _____

Are you a GED recipient? _____ YES _____ NO
If yes, date received _____ Name of GED Center _____

Have you completed any of the following college courses?

English 101 or higher _____ YES _____ NO
Math 100, 116 or higher _____ YES _____ NO
Anatomy & Physiology (or Biology 201 and 202) _____ YES _____ NO

Do you plan to pursue an Associates Degree in EMS at Jefferson State? _____ YES _____ NO

NOTE: If accepted into the EMS Program, official copies of all college transcripts, other than Jeff State, must be received by Enrollment Services by the end of the first semester. If transcripts are not received by that time, students will not be allowed to register for the next semester. If you have not attended college, have your high school or GED Center send a copy of your transcripts directly to Jeff State.

WORK EXPERIENCE - (Paid or volunteer, beginning with the most current)

Employer: _____

Dates of Employment: _____

Job Title/Description: _____

Supervisor Name: _____

Employer: _____

Dates of Employment: _____

Job Title/Description: _____

Supervisor Name: _____

Employer: _____

Dates of Employment: _____

Job Title/Description: _____

Supervisor Name: _____

REFERENCES – Please list three

Name: _____

Address: _____

City/State: _____ Zip Code _____ Phone: _____

Name: _____

Address: _____

City/State: _____ Zip Code _____ Phone: _____

Name: _____

Address: _____

City/State: _____ Zip Code _____ Phone: _____

JEFFERSON STATE COMMUNITY COLLEGE
EMERGENCY MEDICAL SERVICES PROGRAM
EMT-PARAMEDIC

APPLICATION VERIFICATION

I hereby verify that the information submitted to the Jefferson State Community College EMS Program is true and complete to the best of my knowledge. My signature verifies that I meet and will comply with the eligibility requirements of the program including the ability to meet the essential functions required. I understand that falsification of information on this application may result in dismissal from the EMS program or other disciplinary action as determined by the college.

Student Signature

Date

Student Printed Name

TRANSCRIPT RELEASE FORM

I authorize the release of my Jefferson State Community College academic record and any other academic records that may be on file with Jefferson State Enrollment Services to the EMS Program.

Student Signature

Date

Student Printed Name

COURSE SELECTION
EMT PARAMEDIC – SPRING 2012

NAME: _____

STUDENT NUMBER: J00_____

Please indicate in which class you would like to enroll.

_____ Jefferson Campus (Day)	Lec	A Shift	GLB 238	9:00 A.M. – 5:00 P.M
	Lab	A Shift	GLB 241	9:00 A.M. – 5:00 P.M
_____ Shelby Campus (Day)	Lec	A Shift	GSB 317	9:00 A.M. – 5:00 P.M.
	Lab	A Shift	GSB 320	9:00 A.M. – 5:00 P.M
_____ Shelby Campus (Night)	Lec	M/W	GSB 311	6:00 P.M. – 10:00 P.M.
	Lab	T	GSB 311	6:00 P.M. – 10:00 P.M

Student Signature

STUDENT NAME: _____ SS# _____
Person to call in case of emergency: _____
Relationship: _____ Phone number: _____

I am aware that during clinical/laboratory experiences there may a risk of exposure to various communicable/ transferable disease or illnesses. The College will provide instruction regarding safe health care practices when caring for patients with communicable/transferable conditions. However, my personal protection against these conditions, that is, following safe health care practices for self and patients and becoming immunized when available, is my responsibility. I must consult with my own physician or the Department of Public Health for assistance or advice regarding immunizations or protection for conditions other than the tests and immunizations included in this physical. I understand that my personal protection against communicable/transferable conditions is my responsibility. The physician performing this physical examination has permission to release the findings to the Emergency Medical Services Program. **The physician signing this form can not be a family member.**

Student's Signature

Date

HEALTH ASSESSMENT

LAB TESTS/IMMUNIZATIONS:

1. **TB skin test (Mantoux only, TINE test not acceptable):**
Date: _____ Results: _____
a. Chest X-ray (required only if TB test is positive; suggested for smokers):
Date: _____ Results: _____
b. Antitubercular drug therapy administered? _____ Drugs: _____
Dates given: _____

IMMUNIZATIONS: Because each lab has different criteria for positive immunity, please state positive immunity for titers. **All of the following must be addressed by circling either vaccination or titer and positive immunity - they are not optional.** Having had the illness does not establish immunity, only the titer or vaccination will stand as proof (**please circle either titer or vaccination**)

1. Measles: Vaccine / titer: Date: _____ Titer results: _____
2. Rubella: Vaccine / titer: Date: _____ Titer results: _____
3. Mumps: Vaccine / titer: Date: _____ Titer results: _____
4. Tetanus: Date: _____ (must be within 10 years)
5. Hepatitis B: (Must have proof of #1 and #2 injections before participating in clinical activities)
#1 Date: _____ #2 Date: _____ #3 Date: _____

Titer required after five years: Date: _____ Results: _____

Students are expected to be in good health since they will deal directly with patients in health care settings. The Emergency Medical Services Program requires proof of a satisfactory level of health and may require proof of physical ability to meet program Essential Functions. Admission or progression may be denied if a student's level of health is unsatisfactory or if physical limitations prevent a student from maintaining personal or patient safety during campus and clinical laboratories. Students are expected to be physically fit to undertake clinical assignments, be free of chemical dependency, and be mentally competent. NOTE: *Additional medical examinations and a specific release from a physician may be required at any time (for example, during pregnancy, infectious disease, interference with mobility, emotional instability, etc.) if it is deemed necessary for the faculty to evaluate the state of health.*

******Based on the history and your examination**, is this student's mental and physical health sufficient to perform the classroom and clinical duties of an Emergency Medical Services student? **(see next page)**

Yes _____ No _____

Vision Uncorrected: R _____ / _____ **Vision Uncorrected:** L _____ / _____

Vision Corrected: R _____ / _____ **Vision Corrected:** L _____ / _____

Additional Comments: _____

Physician/ CRNP Name (please print) _____ Signature: _____

Address: _____ Date of Exam: _____

_____ Phone Number: _____

**THE ALABAMA COLLEGE SYSTEM
Emergency Medical Services (EMS) Program
ESSENTIAL FUNCTIONS**

The Alabama College System endorses the Americans' with Disabilities Act. In accordance with College policy, when requested, reasonable accommodations may be provided for individuals with disabilities.

The essential functions delineated below are necessary for EMS program admission, progression and graduation and for the provision of safe and effective EMS care. The essential functions include but are not limited to the ability to:

Essential Functions for the EMS Program

Essential functions are required of persons entering and participating in the EMS programs. If you wish to enter one of the EMS/EMT programs, you must satisfy several special admission requirements. For admission to any of the programs, you must:

(Physical Demands)

- have the physical agility to walk, climb, crawl, bend, push, pull, or lift and balance over less than ideal terrain
- have good physical stamina, endurance, which would not be adversely affected by having to lift, carry, and balance at times, in excess of 125 pounds (250 pounds with assistance)
- see different color spectrums
- have good eye-hand coordination and manual dexterity to manipulate equipment, instrumentation, and medications

(Problem-Solving Abilities, data collection, judgment, reasoning)

- be able to send and receive verbal messages as well as to operate appropriately the communication equipment of current technology
- be able to collect facts and to organize data accurately, to communicate clearly both orally and in writing in the English language (at ninth-grade reading level or higher)
- be able to differentiate between normal and abnormal findings in human physical conditions by using visual, auditory, olfactory, and tactile observations

- students who desire to drive an ambulance must possess approximately 180 degrees peripheral vision capacity, must possess a valid Alabama driver's license (if a resident of Alabama), or possess a valid driver's license (if a resident of another state and employed in Alabama), and must be able to operate a motor vehicle safely and competently in accordance with State law
- be able to make good judgment decisions and exhibit problem-solving skills under stressful situations;
- be attentive to detail and be aware of standards and rules that govern practice
- implement therapies based on mathematical calculations

(Worker Characteristics)

- possess emotional stability to be able to perform duties in life-or-death situations and in potentially dangerous social situations, including responding to calls in districts known to have high crime rates;
- be able to handle stress and work well as part of a team
- be oriented to reality and not be mentally impaired by mind-altering substances;
- not be addicted to drugs or alcohol
- be able to work shifts of 24 hours in length
- be able to tolerate being exposed to extremes in the environment, including variable aspects of weather, hazardous fumes, and noise
- **possess eyesight in a minimum of one eye correctable to 20/20 vision and be able to determine directions according to a map**

NOTE: The Alabama Infected Health Care Worker Management Act mandates that any health-care worker performing invasive procedures who is infected with human immunodeficiency virus (HIV) or hepatitis B virus shall notify the State Health Officer, or his designee, of the infection. The contact person for this reporting requirement is Ms. Charlotte Denton at (334) 206-2984.

STUDENT STATEMENT

I have reviewed the Essential Functions for this program and I certify that to the best of my knowledge I have the ability to perform these functions. I understand that a further evaluation of my ability may be required and conducted by the EMS Program faculty if deemed necessary to evaluate my ability prior to admission to the program and for retention and progression through the program. Describe any special accommodations requested on a separate sheet.

Signature

Date

Printed Name

Attach listing of all current medications, prescription and OTC, with diagnosis for each, along with any significant health history including disease or surgery

JEFFERSON STATE COMMUNITY COLLEGE
CENTER FOR HEALTH AND BIOLOGICAL SCIENCES
EMS PROGRAM

STUDENT BACKGROUND SCREEN ACKNOWLEDGEMENT FORM

I understand that Jefferson State Community College has a required component of clinical rotations.

I also understand that the health care agencies require that, because I am participating in the clinical rotation at these facilities, I will be subject to the same rules as the employees. I understand that these agencies require all employees to have a background check. Because of this, I understand that prior to participation in clinical rotations, I must submit to a background check at my own expense.

I further understand that if I refuse to have a background check I will be unable to participate in the clinical portion of the EMS program.

BY SIGNING THIS DOCUMENT, I AM INDICATING THAT I HAVE READ, UNDERSTAND AND VOLUNTARILY AGREE TO THE CLINICAL AGENCIES' REQUIREMENT FOR A BACKGROUND CHECK TO PARTICIPATE IN THE CLINICAL COMPONENT OF THE EMS PROGRAM.

A COPY OF THIS SIGNED AND DATED DOCUMENT WILL CONSTITUTE MY CONSENT FOR THE DESIGNATED BACKGROUND CHECK SCREENING COMPANY TO PERFORM THE BACKGROUND CHECK AND TO RELEASE THE RESULTS TO THE EMS PROGRAM. I DIRECT THAT THE DESIGNATED BACKGROUND CHECK SCREENING COMPANY RELEASE THE RESULTS TO THE DIRECTOR OF EMS AND/OR EMS CLINICAL COORDINATOR. FURTHERMORE, I DIRECT JEFFERSON STATE COMMUNITY COLLEGE TO RELEASE MY BACKGROUND SCREEN RESULTS TO CLINICAL AGENCIES THE COLLEGE HAS CONTRACTED FOR CLINICAL ROTATIONS.

I further understand that my continued participation in the Jefferson State Community College EMS program is conditioned upon satisfaction of the requirements of the clinical agencies providing clinical rotations for the EMS program. Conviction of a criminal offense that would make me ineligible to participate in the clinical component of the course will result in my dismissal from the program. If convicted of a criminal offense while enrolled in the program I understand that I must report the conviction to the Clinical Coordinator of EMS within seven days of the conviction. Failure to notify the Director of EMS within seven days will result in immediate and permanent dismissal from the EMS program.

Student Signature

Witness Signature

Student Printed Name

Witness Printed Name

Date

Date

JEFFERSON STATE COMMUNITY COLLEGE
RELEASE OF LIABILITY /INDEMNIFICATION
HEALTH/HOSPITALIZATION AGREEMENT

I, _____ acknowledge that I currently do not hold health and/or hospitalization insurance. I, the undersigned, hereby knowingly and voluntarily waive, release, and discharge Jefferson State Community College and its officers, employees, and agents (hereafter collectively "JSCC") from any and all claims for damages for personal injury, including death, and damages to property. This release is intended by me to discharge in advance JSCC from and against any and all liability arising out of or connected in any way with my enrollment in the EMS Program at JSCC.

I understand that as part of my participation in the EMS Program, I may perform, participate in, or observe a variety of activities or events, which can be dangerous. I further understand that in response to emergencies and rendering emergency life saving measures serious accidents can occur. I acknowledge that individuals engaged in or performing life-saving activities and functions occasionally sustain personal injuries, such as, but not limited to, lacerations, sprains, and possible exposure to and contraction of the AIDS virus and/or other communicable diseases. Knowing and understanding the risks involved in the EMS Program, nevertheless, I hereby agree to assume any and all risk of injury and further agree to indemnify and hold harmless JSCC, its officers, employees and agents from and against any and all judgments, claims, damages, of, connected with, or resulting from my enrollment in and participating in the EMS Program of JSCC.

I acknowledge that I have read this document and that I am relying wholly upon my own judgment, belief and knowledge of the risks of injury to myself by enrollment in and participation in the EMS Program at JSCC.

Dated this the _____ day of _____, 20 _____.

_____ Printed Name

_____ Signature

_____ Witness Signature